# SOFINN

# **GDPR Privacy Policy of Sofinn UK Ltd**

#### **Contact Information**

Sofinn UK Ltd 16 Gold Tops Newport, Gwent NP20 4PH UK Email: info@sofinn.com

## 1. Introduction

Sofinn UK Ltd is committed to protecting the privacy and security of your personal information. This privacy policy explains how we collect, use, and protect your personal data when you interact with us.

## 2. Data Controller

Sofinn UK Ltd, located at the above address, is the data controller responsible for your personal information.

# 3. Personal Data We Collect

We collect only the essential personal data necessary for us to provide our services. This includes:

- Name
- Contact details (such as email address, phone number, and postal address)

# 4. Purpose and Legal Basis for Processing

The personal data collected is used for the following purposes:

- To provide you with the information, products, and services that you request from us.
- To communicate with you regarding our services.

The legal basis for processing your personal data is for the performance of a contract or to take steps at your request prior to entering into a contract.

## 5. Data Retention

Your personal data will be retained for as long as necessary to fulfill the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

## 6. Your Rights

Under the GDPR, you have several rights in relation to your personal data, including:

- The right to access your personal data.
- The right to rectify inaccurate or incomplete data.

- The right to erasure of your personal data when it is no longer necessary.
- The right to restrict processing of your personal data in certain circumstances.
- The right to data portability.
- The right to object to processing of your personal data.

## 7. Withdrawing Consent

Where the processing of your personal data is based on consent, you have the right to withdraw that consent at any time.

#### 8. Security Measures

We have implemented appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorized way, altered, or disclosed.

#### 9. Changes to This Policy

We may update this policy from time to time. We will notify you of any changes by updating the policy on our website.

#### 10. Contacting Us

If you have any questions about this privacy policy or our privacy practices, please contact us at the above address or email.

#### **11. Complaints**

You have the right to lodge a complaint with a supervisory authority if you believe that our processing of your personal data does not comply with GDPR.

This policy is intended to ensure transparency and accountability in how we handle your personal data.